



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

BOARD OF SUPERVISORS

**Gloria Molina**  
First District

**Yvonne Garthwaite Burke**  
Second District

**Zev Yaroslavsky**  
Third District

**Don Knabe**  
Fourth District

**Michael D. Antonovich**  
Fifth District

December 4, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**EPIDEMIOLOGY AND LABORATORY  
SURVEILLANCE AND RESPONSE PROJECT**  
(All Districts) (4 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize and instruct the Director of Health Services, or his designee, to accept the attached Amendment No. 2 to the Notice of Cooperative Agreement (NCA) No. U50/CCU912801-07 (Exhibit I) from the Centers for Disease Control and Prevention (CDC) which provides for a twelve-month extension from July 1, 2003 to June 30, 2004 and provides supplemental funds in the amount of \$1,064,607 for a total of \$1,767,937 for CDC Budget period July 1, 2002 through June 30, 2004, with net County costs of \$769,213, to support the Epidemiology and Laboratory Surveillance and Response Project (Project).
2. Authorize and instruct the Director of Health Services, or his designee, to accept the attached Amendment No. 3 to NCA No. U50/CCU912801-07 (Exhibit II) from CDC which provides for one-time-only supplemental funds in the amount of \$75,000 for Severe Acute Respiratory Syndrome (SARS) and \$100,000 for West Nile Virus activities for a total of \$175,000 for the period July 1, 2003 through June 30, 2004. The total funding for CDC Budget period July 1, 2002 through June 30, 2004 is \$1,942,937, with net County costs unchanged at \$769,213 under the Project.

3. Delegate authority to the Director of Health Services, or his designee, to seek and execute amendments to the Amendment No. 2 supplemental funds up to a maximum of 25% of \$1,064,607, subject to review and approval by County Counsel and notification of Board offices.
4. Delegate authority to the Director of Health Services, or his designee, to approve NCAs for subsequent fiscal years (up to a maximum of 3 years), which are substantially similar to the Amendment No. 2 supplemental funds up to a maximum of \$1,200,000 and provide funding for the Project, subject to review and approval by County Counsel and notification of Board offices.
5. Delegate authority to the Director of Health Services, or his designee, to seek and execute amendments to subsequent fiscal year NCAs, substantially similar to the Amendment No. 2 supplemental funds, for up to a maximum of 25% of each fiscal year award, subject to review and approval by County Counsel and notification of Board offices.
6. Authorize the Department of Health Services to fill two funded positions (Information Systems Coordinator and Staff Analyst, Health), 100% offset by CDC funds, in excess of what is provided for in the Department's staffing ordinance pursuant to section 6.06.020 of the County Code, pending allocation by the Department of Human Resources.
7. Approve a related appropriation adjustment in the total amount of \$464,000 for FY 2003-04 projected expenditures.

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTIONS:

Approval of these actions will provide financial support for the continued operation of the Project.

FISCAL IMPACT/FINANCING:

The total project cost for the period July 1, 2002 through June 30, 2004 is \$2,712,150 offset by \$1,942,937 in CDC funds and a net County cost of \$769,213 (Exhibit III). Total cost for FY 2003-04 is \$1,665,440 offset by \$1,239,607 in CDC funds and a net County cost of \$425,833. An appropriation adjustment in the amount of \$464,000 is being requested to reflect funds not currently in the FY 03-04 adopted budget. Funding will be requested in subsequent fiscal years as needed.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

Since September 10, 1996, the Board of Supervisors (Board) has accepted funding from the CDC to develop and maintain a surveillance response to infectious diseases.

On July 2, 2002, the Board accepted a Letter of Intent (LOI) from CDC in the amount of \$688,330 for CDC FY 02-03 to support the activities of the Project and provided the Department of Health Services (DHS or Department) with various delegated authorities to expedite receipt of funding. On July 31, 2002, the Board was notified that DHS was exercising its delegated authority to accept the CDC FY 02-03 NCA in the amount of \$688,330.

On December 27, 2002, the Board was notified that DHS was accepting NCA Amendment No. 1 in the amount of \$15,000 for a revised award amount of \$703,330 for CDC FY 02-03.

On June 20, 2003, CDC issued Amendment No. 2 to the FY 2002-03 NCA which provides a twelve-month extension through June 30, 2004 and also provides supplemental funds in the amount of \$1,064,607 for a revised award amount of \$1,767,937 for CDC Budget period July 1, 2002 through June 30, 2004.

On August 1, 2003, CDC issued Amendment No. 3 to CDC Budget period July 1, 2002 through June 30, 2004 NCA which provides one-time-only supplemental funds in the amount of \$75,000 for SARS and \$100,000 for West Nile Virus activities for a revised award amount of \$1,942,937.

Funding from the CDC for the period July 1, 2003 through June 30, 2004 will be used to continue the activities of the Project, as well as funding for the following three new activities: 1) implementation of National Electronic Disease Surveillance System (NEDSS) standards; 2) one-time funding for a public education campaign on SARs; and 3) one-time funding for expansion of West Nile Virus surveillance capabilities.

Attachment A provides additional information. Attachments B and C are the Grant Management Statements which the Board instructed all County departments to include in all Board letters for grants exceeding \$100,000.

County Counsel has reviewed Amendment Nos. 2 and 3 to the NCA as to form.

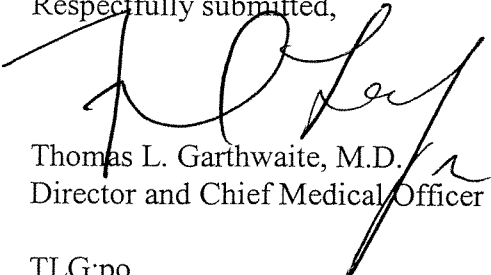
IMPACT ON CURRENT SERVICES (OR PROJECTS):

CDC funding provides support for epidemiology and laboratory surveillance and response to infectious disease services, as well as funding for the following three new activities: implementation of National Electronic Disease Surveillance System (NEDSS) standards; a public education campaign on SARs; and expansion of West Nile Virus surveillance capabilities.

The Honorable Board of Supervisors  
December 4, 2003  
Page 4

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

TLG:po

Attachments (3)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

BLCD2390\_new.PO

SUMMARY OF COOPERATIVE AGREEMENT

1. TYPE OF SERVICE:

Strengthen, maintain, and enhance capacity for public health surveillance and response to infectious diseases, including enhancement of the surveillance reporting application.

2. AGENCY ADDRESS AND CONTACT PERSON:

Centers for Disease Control and Prevention  
Grants Management Branch, Procurement and Grants Office  
2920 Brandywine Road, Room 3000  
Atlanta, Georgia 30341-4146  
Attention: Yolanda Ingram-Sledge  
Telephone: (770) 488-2787/Facsimile (FAX): (770) 488-2777

3. TERM:

Project Term: February 1, 1996 through June 30, 2004  
Budget Term: July 1, 2002 through June 30, 2004

4. FINANCIAL INFORMATION:

	<u>CDC BUDGET PERIOD</u> <u>2002-04 NCA</u>
Total Program Costs:	\$2,712,150
Less: CDC Reimbursement:	<u>1,942,937</u>
Net County Costs:	\$ 769,213

5. PRIMARY GEOGRAPHIC AREA TO BE SERVED:

Countywide

6. DESIGNATED ACCOUNTABLE FOR PROGRAM EVALUATION:

James Haughton, M.D., M.P.H., Medical Director, Public Health

7. APPROVALS:

Public Health: Jonathan E. Fielding, M.D., M.P.H.

Contracts and Grants Division: Riley J. Austin, Acting Chief

County Counsel (review): Robert Ragland, Senior Deputy County Counsel  
BLCD2390.PO

**Los Angeles County Chief Administrative Office  
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

**Grant Project Title and Description**

Epidemiology and Laboratory Surveillance and Response Project: Grant provides a continuation of funding support to expand existing epidemiology and laboratory surveillance services.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
CDC	U50/CCU912801-07-2 ELC for Infectious Diseases	

Total Amount of Grant Funding: 1,064,607		County Match Requirements	None
Grant Period: FY 03-04	Begin Date: July 1, 2003	End Date:	June 30, 2004
Number of Personnel Hired Under this Grant: 10	Full Time 9	Part Time 1	

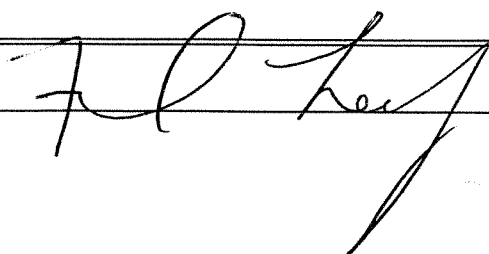
**Obligations Imposed on the County When the Grant Expires**

- Will all personnel hired for this program be informed this is a grant funded program? Yes   X   No
- Will all personnel hired for this program be placed on temporary ("N") items? Yes   X   No
- Is the County obligated to continue this program after the grant expires Yes        No   X
- If the County is not obligated to continue this program after the grant expires, the Department will:
- a). Absorb the program cost without reducing other services Yes        No   X
- b). Identify other revenue sources Yes        No   X
- (Describe)
- c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant. Yes   X   No

Impact of additional personnel on existing space: None.

Other requirements not mentioned above None.

Department Head Signature



Date 12/3/03

## ATTACHMENT C

**Los Angeles County Chief Administrative Office  
Grant Management Statement for Grants Exceeding \$100,000**

Department: Health Services

**Grant Project Title and Description**

Epidemiology and Laboratory Surveillance and Response Project: Grant provides one-time only funding for West Nile Virus and Severe Acute Respiratory Syndrome (SARS) activities for FY 2003-04.

Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
CDC	U50/CCU912801-07	

Total Amount of Grant Funding: \$175,000	County Match Requirements	N/A
Grant Period: FY 2003-04	Begin Date: July 1, 2003	End Date: June 30, 2004
Number of Personnel Hired Under this Grant: 3	Full Time	Part Time 3

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant funded program? Yes X No       

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No       

Is the County obligated to continue this program after the grant expires Yes        No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes        No X

b). Identify other revenue sources Yes        No X

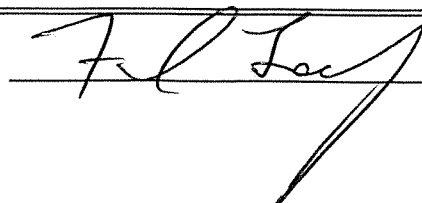
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant. Yes X No       

Impact of additional personnel on existing space: None

Other requirements not mentioned above None

Department Head Signature



Date 2/3/03

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

OR 352M 11/97

COUNTY OF LOS ANGELES  
REQUEST FOR APPROPRIATION ADJUSTMENTDEPT'S.  
No.

DEPARTMENT OF

Health Services

November 17, 18 2003

AUDITOR-CONTROLLER,

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO  
COUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR  
CTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

4-VOTES

SOURCES:

Public Health Services

Federal - Other

A01-HS-23450-9001 \$464,000

TOTAL: \$464,000

USES:

Public Health Services

Salaries and Employee Benefits

A01-HS-23450-1000 \$197,000

Services and Supplies

A01-HS-23450-2000 267,000

TOTAL: \$464,000

Justification:

This adjustment is necessary to recognize additional funding from the Centers for Disease Control and Prevention for the Epidemiology and Laboratory Surveillance and Response Project per Amendment No. 2 and 3 to the Notice of Cooperative Agreement No. U50/CCU912801-07. The funding period is July 1, 2003 through June 30, 2004. There is no increase in operating subsidy.

EM:lt  
11/17/03

Efrain Munoz, Chief

CHIEF ADMINISTRATIVE OFFICER'S REPORT

DHS-Controller's Division

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR—

ACTION

RECOMMENDATION

APPROVED AS REQUESTED ✓

2 December 2003

DAVID E. JANKS

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

19

No. 153

NOV 26 2003

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER



06/20/2003

93.283

SUPERSEDES AWARD NOTICE DATED

EXCEPT THAT ANY ADDITIONS OR RESTRICTIONS

08/07/2002

PREVIOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.

6. GRANT NO.

50/CCU912801-07-2

5. ADMINISTRATIVE CODES

CCU50

7. PROJECT PERIOD

FROM 02/01/1996

THROUGH

06/30/2004

8. BUDGET PERIOD

FROM 07/01/2002

THROUGH

06/30/2004

9. TITLE OF PROJECT (OR PROGRAM)

EPIDEMIOLOGY &amp; LABORATORY CAPACITY FOR INFECTIOUS DISEASES

10. GRANTEE NAME AND ADDRESS

COUNTY OF LOS ANGELES, DEPT OF HLT SVCS  
PUBLIC HLTH PROGRAMS AND SERVICES  
313 N. FIGUEROA STREET, ROOM 227  
LOS ANGELES, CA 90012

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)

LAURENE MASCOLA, MD, MPH, CHIEF  
ACUTE COMMUNICABLE DISEASE, LA CO. DOH  
313 NORTH FIGUEROA STREET, ROOM 212  
LOS ANGELES, CA 90012

11. APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY  
TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION

(PLACE NUMERAL ON LINE)

I

1. SALARIES AND WAGES.....\$	974,696
2. FRINGE BENEFITS.....\$	289,462
3. TOTAL PERSONNEL COSTS.....\$	1,264,158
4. CONSULTANT COSTS.....\$	0
5. EQUIPMENT.....\$	14,500
6. SUPPLIES.....\$	104,766
7. TRAVEL.....\$	35,300
8. PATIENT CARE-INPATIENT.....\$	0
9. PATIENT CARE-OUTPATIENT.....\$	0
10. ALTERATIONS AND RENOVATIONS.....\$	0
11. OTHER.....\$	29,200
12. CONSORTIUM/CONTRACTUAL COSTS.....\$	50,000
13. TRAINEE RELATED EXPENSES.....\$	0
14. TRAINEE STIPENDS.....\$	0
15. TRAINEE TUITION AND FEES.....\$	0
16. TRAINEE TRAVEL.....\$	0
17. TOTAL DIRECT COSTS.....\$	1,497,924
18. INDIRECT COSTS (15.66 % OF S&W/TADC).....\$	270,013
19. TOTAL APPROVED BUDGET.....\$	1,767,937
20. S&W FEE.....\$	0
21. FEDERAL SHARE.....\$	1,767,937
22. NON-FEDERAL SHARE.....\$	0

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.U).....\$	1,767,937
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	40,643
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	670,617
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	1,056,677

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 0	0	D. 0	0
B. 0	0	E. 0	0
C. 0	0	F. 0	0

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	0
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS...\$	0
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIOD \$	0
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	0

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25, SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES: (SELECT ONE AND PUT LETTER IN BOX.)

A. DEDUCTION  
B. ADDITIONAL COSTS  
C. MATCHING  
D. OTHER RESEARCH (ADD/DEDUCT OPTION)  
E. OTHER (SEE REMARKS)

B

THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:  
A. THE GRANT PROGRAM LEGISLATION CITED ABOVE. B. THE GRANT PROGRAM REGULATION CITED ABOVE. C. THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS. D. PHS GRANTS POLICY STATEMENT INCLUDING ADDENDA IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD. E. 45 CFR PART 74 OR 45 CFR PART 92 AS APPLICABLE. IN THE EVENT THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL. ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS (OTHER TERMS AND CONDITIONS ATTACHED - YES ☒ NO ☐

SPONSOR: NATIONAL CENTER FOR INFECTIOUS DISEASES

\*IDC RATE BASE: SEE ATTACHED

PHS GRANTS MANAGEMENT OFFICER (SIGNATURE)

(NAME-TYPED/PRINT)

(TITLE)

NEALEAN K. AUSTIN

GRANTS MANAGEMENT OFFICER

7. CLASS. 41.51

18. CRS.EIN: 1-956000927-A1

19. LIST NO.: C0-087-B03

FY-CAN

DOCUMENT NO.

ADMINISTRATIVE CODE

AMT. ACTION FIN. ASST

AMT. ACTION DIR. ASST

0. C3-11716 03-9211109

B. CCU912801

C. CCU50

D. 379,474

E. (

1. C3-11726 03-9211180

B. CCU912801

C. CCU50

D. 220,004

E. (

2. C3-11716 03-9210976

B. CCU912801

C. CCU50

D. 6,200

E. (

**NOTICE OF COOPERATIVE AGREEMENT**

PAGE 2 OF 2

DATE ISSUED

AWARD (Continuation Sheet)

U50/CCU912801-07/2

AWARD NO.

**TERMS AND CONDITIONS OF THIS AWARD**

This award has been revised to reflect a twelve-month extension of the budget/project period to end June 30, 2004. In addition, this award provides supplemental funds in the amount of \$1,064,607 as requested in your proposal dated March 14, 2003.

**REVISED REPORTING REQUIREMENT:**

The final performance report will be due no later than July 31, 2004 and Financial Status Report will be due no later than September 30, 2004 for this extended period.

**UNOBLIGATED BALANCE:**

Unobligated funds in the amount of \$7,930 from budget Year 06 is carried forward for use in this budget period.

**REVISED BUDGET:**

Budget Category	Current Year 07	Core	Food	AR	NEDSS	WNV	NARMS	Total Funds
Personnel	\$ 410,149	\$ 144,415	\$ 157,884	\$ 55,056	\$ 148,776	\$ 58,416	\$ -	\$ 974,696
Fringe	\$ 113,059	\$ 40,343	51,131	17,830	48,181	18,918	-	\$ 289,462
Travel	\$ 16,750	\$ 3,500	5,000	2,000	4,100	3,950	-	\$ 35,300
Equipment	\$ 6,500	\$ -	-	-	4,000	4,000	-	\$ 14,500
Supplies	\$ 33,000	\$ 4,500	18,500	-	1,500	47,266	-	\$ 104,766
Other	\$ 22,500	\$ 500	-	-	-	-	6,200	\$ 29,200
Contractual	\$ -	\$ -	-	-	50,000	-	-	\$ 50,000
			-					
Total Direct Costs	\$ 601,958	\$ 193,258	\$ 232,515	\$ 74,886	\$ 256,557	\$ 132,550	\$ 6,200	\$ 1,497,924
Indirect Costs	101,372	43,140	47,163	16,446	44,442	17,450	-	270,013
Total Award	\$ 703,330	\$ 236,398	\$ 279,678	\$ 91,332	\$ 300,999	\$ 150,000	\$ 6,200	\$ 1,767,937

PLEASE REFERENCE YOUR AWARD NUMBER ON ALL CORRESPONDENCE

08/14/2003		93.283	
1. SUPERSEDES AWARD NOTICE DATED		06/20/2003	
2. EXCEPT THAT ANY ADDITIONS OR RESTRICTIONS PREVIOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.			
3. GRANT NO.		5. ADMINISTRATIVE CODES	
U50/CCU912801-07-3		CCU50	
6. PROJECT PERIOD		THROUGH	
FROM 02/01/1996		06/30/2004	
7. BUDGET PERIOD		THROUGH	
FROM 07/01/2002		06/30/2004	

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
PUBLIC HEALTH SERVICE  
CENTERS FOR DISEASE CONTROL AND PREVENTION

NOTICE OF COOPERATIVE AGREEMENT

AUTHORIZATION (LEGISLATION/REGULATION)

SECS. 301(A) & 317, PHS ACT, AS AMENDED

EXHIBIT II

1. TITLE OF PROJECT (OR PROGRAM)

EPIDEMIOLOGY & LABORATORY CAPACITY FOR INFECTIOUS DISEASES

9. GRANTEE NAME AND ADDRESS

COUNTY OF LOS ANGELES, DEPT OF HLT SVCS  
PUBLIC HLTH PROGRAMS AND SERVICES  
313 N. FIGUEROA STREET, ROOM 227  
LOS ANGELES, CA 90012

10. DIRECTOR OF PROJECT (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)

LAURENE MASCOLA, MD, MPH, CHIEF  
ACUTE COMMUNICABLE DISEASE, LA CO. DOHS  
313 NORTH FIGUEROA STREET, ROOM 212  
LOS ANGELES, CA 90012

1. APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

PHS GRANT FUNDS ONLY  
TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION

(PLACE NUMERAL ON LINE)

I

SALARIES AND WAGES.....\$	992,756
FRINGE BENEFITS.....\$	295,909
TOTAL PERSONNEL COSTS.....\$	1,288,665
CONSULTANT COSTS.....\$	0
EQUIPMENT.....\$	14,500
SUPPLIES.....\$	116,859
TRAVEL.....\$	48,725
PATIENT CARE-INPATIENT.....\$	0
PATIENT CARE-OUTPATIENT.....\$	0
ALTERATIONS AND RENOVATIONS.....\$	0
OTHER.....\$	73,885
CONSORTIUM/CONTRACTUAL COSTS.....\$	125,000
TRAINEE RELATED EXPENSES.....\$	0
TRAINEE STIPENDS.....\$	0
TRAINEE TUITION AND FEES.....\$	0
TRAINEE TRAVEL.....\$	0
TOTAL DIRECT COSTS.....\$	1,667,634
INDIRECT COSTS ( 15.66 % OF S&W/TADC).....\$	275,303
TOTAL APPROVED BUDGET.....\$	1,942,937
SBIR FEE.....\$	0
FEDERAL SHARE.....\$	1,942,937
NON-FEDERAL SHARE.....\$	0

12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.U).....\$	1,942,937
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS..\$	40,643
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD...\$	1,727,294
D. AMOUNT OF FINANCIAL ASSIST. THIS ACTION \$	175,000

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 0	0	D. 0	0
B. 0	0	E. 0	0
C. 0	0	F. 0	0

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. AMOUNT OF PHS DIRECT ASSISTANCE.....\$	0
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS..\$	0
C. LESS CUMULATIVE PRIOR AWARDS FROM THIS BUDGET PERIOD \$	0
D. AMOUNT OF DIRECT ASSISTANCE THIS ACTION \$	0

15. PROGRAM INCOME SUBJECT TO 45 CFR PART 74, SUBPART F, OR 45 CFR 92.25, SHALL BE USED IN ACCORDANCE WITH ONE OF THE FOLLOWING ALTERNATIVES: (SELECT ONE AND PUT LETTER IN BOX.)

A. DEDUCTION  
B. ADDITIONAL COSTS  
C. MATCHING  
D. OTHER RESEARCH (ADD/DEDUCT OPTION)  
E. OTHER (SEE REMARKS)

B

THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE PHS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

A. THE GRANT PROGRAM LEGISLATION CITED ABOVE. B. THE GRANT PROGRAM REGULATION CITED ABOVE. C. THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS. D. PHS GRANTS POLICY STATEMENT INCLUDING ADDENDA IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD. E. 45 CFR PART 74 OR 45 CFR PART 92 AS APPLICABLE. IN THE EVENT THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL. ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS (OTHER TERMS AND CONDITIONS ATTACHED - YES ☒ NO ☐)

SPONSOR: NATIONAL CENTER FOR INFECTIOUS DISEASES

\*IDC RATE BASE: SEE ATTACHED

15. GRANTS MANAGEMENT OFFICER: (SIGNATURE)

(NAME-TYPED/PRINT)

(TITLE)

ELMIRA C. BENSON

GRANTS MANAGEMENT OFFICER

7. OBJ. CLASS. 41.51

18. CRS.EIN: 1-956000927-A1

19. LIST NO.: C0-133-B03

FY-CAN	DOCUMENT NO.	ADMINISTRATIVE CODE	AHT.ACTION FIN.ASST	AHT.ACTION DIR.ASST
A03-11716 03-92101FV	B. CCU912801	C. CCU50	D. 75,000	E. 0
A03-11716 03-9211388	B. CCU912801	C. CCU50	D. 100,000	E. 0
A.	B.	C.	D.	E.

**NOTICE OF AWARD**  
(Continuation Sheet)

PAGE 2 OF 2

DATE ISSUED AUG 14 2003

GRANT NO. U50/CCU912801-07/3

GRANTEE: COUNTY OF LOS ANGELES, DEPT OF HLTH SVCS

**TERMS AND CONDITIONS OF THIS AWARD**

This award has been revised to provide supplemental funds in the amount of \$75,000 for SARS as requested in your letter dated June 20, 2003 and \$100,000 for West Nile Virus activities as requested in your letter dated June 13, 2003 for the current budget period.

**REVISED BUDGET:**

Budget Category	Current Year 07	WNV	SARS	Total Funds
Personnel	\$ 974,696	\$ 18,060	\$ -	\$ 992,756
Fringe	\$ 289,462	6,447	-	\$ 295,909
Consultants	\$ -	-	-	
Equipment	\$ 14,500	-	-	\$ 14,500
Supplies	\$ 104,766	12,093	-	\$ 116,859
Travel	\$ 35,300	13,425	-	\$ 48,725
Other	\$ 29,200	44,685	-	\$ 73,885
Contractual	\$ 50,000	-	75,000	\$ 125,000
	\$ -			
Total Direct Costs	\$ 1,497,924	\$ 94,710	\$ 75,000	\$ 1,667,634
Indirect Costs	270,013	5,290	-	275,303
Total Award	\$ 1,767,937	\$ 100,000	\$ 75,000	\$ 1,942,937

**Additional Requirements:**

All contracts need the following information: 1) Name of Contractor; 2) Method of Selection; 3) Period of Performance; 4) Scope of Work; 5) Method of Accountability; and 6) Itemized Budget Justification.

**PLEASE REFERENCE YOUR AWARD NUMBER ON ALL CORRESPONDENCE**

PHS-5152-1 (CONTINUED)

DATE ISSUED.....: 08/14/2003  
GRANT NO.....: U50/CCU912801-07-3  
APPROVAL LIST NO: C0-133-B03

FY CAN

DOCUMENT NO.

ADM.CODE

FIN.ASST

DIR.ASST

-----

-----

-----

-----

-----

DIRECT ASSISTANCE BUDGET:

=====

PERSONAL SERVICE:	0
TRAVEL.....:	0
VACCINE.....:	0
OTHER SERVICE....:	0

COUNTY OF LOS ANGELES - DEPARTMENT OF HEALTH SERVICES  
PUBLIC HEALTH  
EPIDEMIOLOGY AND LABORATORY CAPACITY IN INFECTIOUS DISEASES  
BUDGET: JULY 1, 2002 THROUGH JUNE 30, 2004

LINE ITEM	FTE	% OF TIME	TOTAL # OF MONTHS	MONTHLY SALARY		Base Award	Amend #2	Amend #3	TOTAL	TOTAL
						YEAR 7			COUNTY	
						7/1/02-6/30/03	7/1/03-6/30/04	7/1/03-6/30/04	IN-KIND	GRANT
I. PERSONNEL SERVICES										
Chief Physician I (PI)	1	3%	24	\$12,099	-	\$12,099		0	8,989	0
Chief, PH Records & Research	1	10%	24	\$7,348	-	\$7,494		0	11,647	0
Epidemiologist	1	10%	24	\$5,493	-	\$5,602		0	13,423	0
Laboratory Assistant	1	20%	24	\$2,275	-	\$2,275		0	11,256	0
Medical Technologist I	2	25%	24	\$4,726	-	\$4,868		0	43,599	0
Medical Technologist II	1	25%	24	\$4,611	-	\$5,140		0	15,420	0
Medical Technology Asst Admin Supvr	1	10%	24	\$6,077	-	\$6,198		0	27,870	0
Physician Specialist	1	5%	24	\$8,265	-	\$8,265		0	10,067	0
Physician Specialist (Co-PI)	1	12%	24	\$9,966	-	\$9,966		0	29,536	0
PH Laboratory Director (Co-PI)	1	6%	24	\$9,083	-	\$9,264		0	13,276	0
PH Microbiology Supervisor I	1	50%	24	\$5,307	-	\$5,466		0	71,913	0
PH Microbiology Supervisor I	1	40%	24	\$5,307	-	\$5,466		0	52,283	0
PH Microbiology Supervisor I	1	20%	24	\$5,307	-	\$5,466		0	26,141	0
PH Microbiology Supervisor II	1	20%	24	\$5,412	-	\$6,033		0	14,479	0
PH Microbiologist I	2	25%	24	\$4,726	-	\$4,868		0	75,939	0
PH Microbiologist I	1	40%	24	\$4,726	-	\$4,868		0	48,233	0
Full -Time								0		
Data Systems Analyst II	1	100%	12	\$4,633	-	\$5,165	61,527	61,980	0	123,507
Information Systems Coordinator (New	1	100%	12	\$5,064	-	\$6,291		75,492	0	75,492
Environmental Health Specialist III	1	100%	2	\$3,779	-	\$4,691		0	9,382	9,382
Environmental Health Specialist IV	1	30%	2	\$3,977	-	\$4,940		0	2,964	2,964
Environmental Health Technician	1	100%	2	\$2,304	-	\$2,857		0	5,714	5,714
Epidemiologist	1	100%	12	\$5,026	-	\$5,602	63,684	67,224	0	130,908
Laboratory Assistant	1	100%	12	\$2,164	-	\$2,415	25,968	28,980	0	54,948
Public Health Microbiologist II	1	100%	12	\$4,610	-	\$5,140	59,868	61,680	0	121,548
Public Health Microbiologist I	1	100%	12	\$4,367	-	\$4,868	54,926	58,416	0	113,342
Research Analyst III	1	100%	12	\$4,679	-	\$5,216	62,136	62,592	0	124,728
Senior Health Educator	1	100%	12	\$4,117	-	\$4,588	49,404	55,056	0	104,460
Staff Analyst, Health (New)	1	100%	12	\$4,916	-	\$6,107		73,284	0	73,284
Part -Time								0	0	0
Student Professional Worker	1	2080	hours @	\$9.26	-	\$9.54	11,688	19,843	0	31,531
TOTAL SALARIES							389,201	564,547	18,060	971,808
Employee Benefits @ fy02/03				32.3851%			122,258	176,403	0	298,661
Employee Benefits @fy 03/04				35.6991%				0	6,447	6,447
TOTAL PERSONNEL							511,459	740,950	24,507	1,276,916
II. OPERATING EXPENSES										
Equipment							6,000	8,000	0	14,000
Travel/Mileage							15,800	18,550	13,425	47,775
Laboratory Supplies							27,300	66,766	12,093	106,159
Services and Supplies							4,010	5,500	0	9,510
Contractual							0	50,000	75,000	125,000
Other							22,500	6,200	44,685	73,385
TOTAL OPERATING EXPENSES							75,610	155,016	145,203	375,829
III. INDIRECT COST (fy0203)				29.8720%			116,262	168,641	0	284,903
INDIRECT COST(fy 03/04)				29.2934%				0	141,614	5,290
IV. TOTAL PROGRAM BUDGET							\$703,330	\$1,064,607	\$175,000	\$1,942,937